



UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

**PRE-BID MEETING
STUDENT GOVT.
OFFICE RENOVATION**

11.8.2021

LITTLE

Team Introductions



Amanda Caudle

Owner

9201 University City Blvd.,
Charlotte NC 28223
704-687-0534



Bronald Johnson

Project Manager

615 S. College Street,
Suite 1600.
Charlotte, NC 28202
704-561-3205



James Currie

Project Manager

8801 J.M. Keynes Drive
Charlotte, NC 28262
704-376-7072

AGENDA

1. SCOPE OF WORK
2. BIDDING PROCEDURES
3. BID FORMS
4. OWNER-PREFERRED ALTERNATES
5. PROJECT-SPECIFIC QUESTIONS
6. SITE VISIT



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SCOPE OF WORK



Scope of Work

- 9400 SF of space in the **Popp Martin Student Union** Building.
- Work includes demolition, new ceilings, flooring, light fixtures, partitions, and MEP.

Construction Schedule

- Start Date: **December 20.**
- Construction Completion: **154** consecutive calendar days from NTP.
- Liquidated Damages for late completion are **\$100/day.**

Plans and Specifications

- Obtained from **Sharpe Images**, 4832 Dwight Evans Road, Charlotte NC 28217. 1-800-688-0629, during normal office hours.
- Licensed General Contractors **may obtain documents** upon deposit of \$100.00 in cash or certified check (to Little), mailed to Sharpe Images.
- Plans will be sent via **Fed-Ex 2-day.**
- The full plan deposit will be returned to those bidders provided all documents are returned in good, usable condition within **ten (10) days** after the bid date.

Electronic Plans

- **Construct Connect**
content@constructconnect.com
(800)364-2059.
- **NC Dodge Data & Analytics** (formerly McGraw-Hill Construction).
<http://dodgeprojects.construction.com>
(800)393-6343
- **Metrolina Minority Contractors Association (MMCA)**
mmca@mmcaofcharlotte.org
(877)526-6205



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BIDDING
PROCEDURES



Schedule

- Sealed proposals will be received up to **2:00 pm** on **Tuesday, November 30, 2021**.
- Bids will be publicly opened in **Room 123A** of the **Facilities Operations Building**, 9643 Poplar Lane, Charlotte NC 28223.

Bids and Addendum

- Bids shall be **Single-Prime**. All proposals shall be **Lump Sum**.
- Bidder's Questions will be entertained in writing until **5:00 pm** on **November 12, 2021**. Address all questions to Crystal Howard
crystal.howard@littleonline.com
- Final Addendum will be issued by **5:00 pm** on **November 19, 2021**.

Receipt of Bids

- The owner reserves the right to reject any of all bids and to waive informalities.
- Bidders who will not attend the Bid Opening need to ensure their sealed bids are delivered no later than **1:00 pm on November 30, 2021.**

Mailed:

- **ATTN: Ms. Joyce Clay,**
Facilities Management-
Planning, Design and
Construction. The
University of North
Carolina at Charlotte.
9201 University City Blvd.
Charlotte, NC 28223-0001
(704)687-0615

Hand-Delivered:

- **ATTN: Ms. Joyce Clay,**
Facilities Management-
Planning, Design and
Construction. Facilities
Management/ Campus
Police Building. Second
Floor- Planning, Design
and Construction. **9151**
Cameron Blvd. Charlotte,
NC 28223 (704)687-0615



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BID FORMS



Included Forms

- Bid Proposal
- Identification of Minority Business Participation Form, with Affidavit A or Affidavit B as applicable.
- Forms and Instructions are included within the proposal Form in the Bid documents.
- Failure to complete these forms is grounds for rejection of the bid (GS143-128.2c, Effective 1/1/2002).

Licensing Requirements

- All contractors are hereby notified that they must have proper license as required under the state laws governing their respective trades.
- **Chapter 87, Article 1** will be observed in receiving and awarding general contracts.
- **Unlimited General Contractor** license classification is required under G.S.87.1.

Licensing (cont.)

- A single-prime project that involves other trades requires the single prime contractor to hold a proper GC license.
- **EXCEPTION:** On public buildings (single-prime bid) where the total value of the general construction does not exceed 25% of the total construction value.
- Final Addendum will be issued by 5:00 pm **on November 19, 2021.**

Bid Bonds

- Each proposal shall be accompanied by a cash deposit or FDIC certified check of an amount not less than 5% of the bid.
- Alternatively, a bidder may offer a bid bond of 5% of the bid executed by a surety company licensed under the laws of NC.

Performance and Payment Bonds

- Required for 100% of the contract price.
- Payment will be made based on 95% of monthly estimates, and final payment made upon completion and acceptance of work.
- No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of **60 days**.

Liquidated Damages

- GC Cash Deposit shall be retained by the owner as liquidated damages in event of failure to execute the contract within ten days after the award.
- During construction, Liquidated Damages are **\$100/day** for late completion.

Minority Business Participation

- Bidder shall include the form **Identification of Minority Business Participation** and shall include either **Affidavit A** (Listing of Good Faith Efforts) or **Affidavit B** (Intent to Perform Contract with Own Workforce) as applicable. Forms and instructions are included within the Proposal Form in the bid documents. Failure to complete these forms is grounds for rejection of the bid.

“Good Faith Effort” Requirements

- Bidders should be familiar with the *Guidelines for Recruitment & Selection of Minority Businesses for Participation in University of North Carolina Construction Contracts*.
- The University has a goal of **10% MBE participation**.
- Last day to notify potential MBE subcontractors is **Friday, November 19, 2021**.
- Last day for assistance from Charlotte HUB Coordinator is **COB Tuesday, November 16, 2021**.

Questions/Assistance:

- **Ms. Dorothy Vick**, Charlotte HUB Coordinator.
dlvick@uncc.edu.
Email Subject Line: Student Government Office Renovations.
- The HUB office can provide assistance in identifying Certified Minority Subcontracting Firms.

“Good Faith Effort” Requirements

1. Contacting minority businesses that reasonably could have been expected to submit a quote at least ten days before the bid date.
2. Making the Construction Documents available for review by prospective minority businesses at least 10 days before the bid date.
3. Breaking down or combining elements of work into economically feasible units to facilitate minority participation.

GFE Requirements, cont.

4. Working with minority trade, community or contractor organizations identified by the HUB office.
5. Attending any pre-bid meetings scheduled by the public owner.
6. Providing bonding/ insurance assistance of providing alternatives for subcontractors.
7. Negotiating in good faith with interested minority businesses, and not rejecting them as unqualified without sound reasons based on their capabilities.

GFE Requirements, cont.

8. Providing assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit.
9. Negotiating joint venture and partnership agreements with minority businesses.
10. Providing quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.



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OWNER-PREFERRED
ALTERNATES



Alternate #4

- Provide owner-preferred campus standard hardware alternate as specified in Section **08 71 00**.
- Locks and Cylinders: Schlage
- Exit Devices: Von Duprin
- Door Closers: LCN

Alternate #7

- Provide owner-preferred tile carpeting as specified in Section **09 68 13**.
- Tile Carpeting: Milliken & Company

Alternate #8

- Provide owner-preferred campus standard HVAC controls alternate as follows:
- HVAC Controls: Lon and bACnet.

Justification of Approvals:

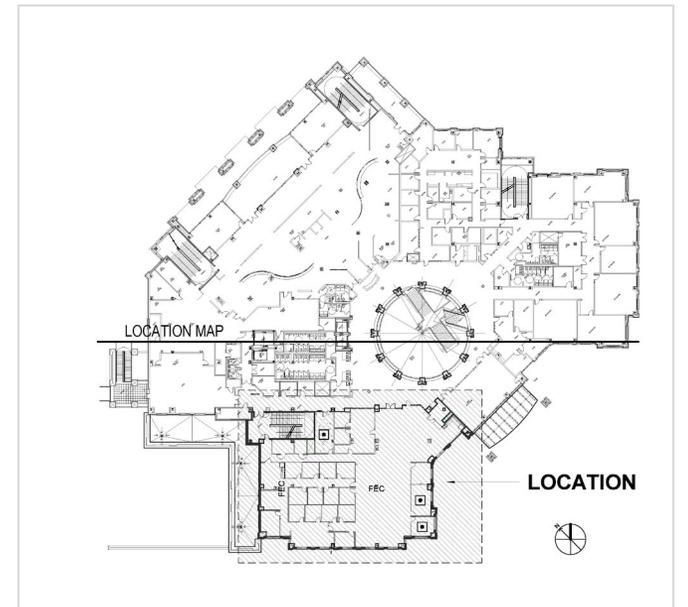
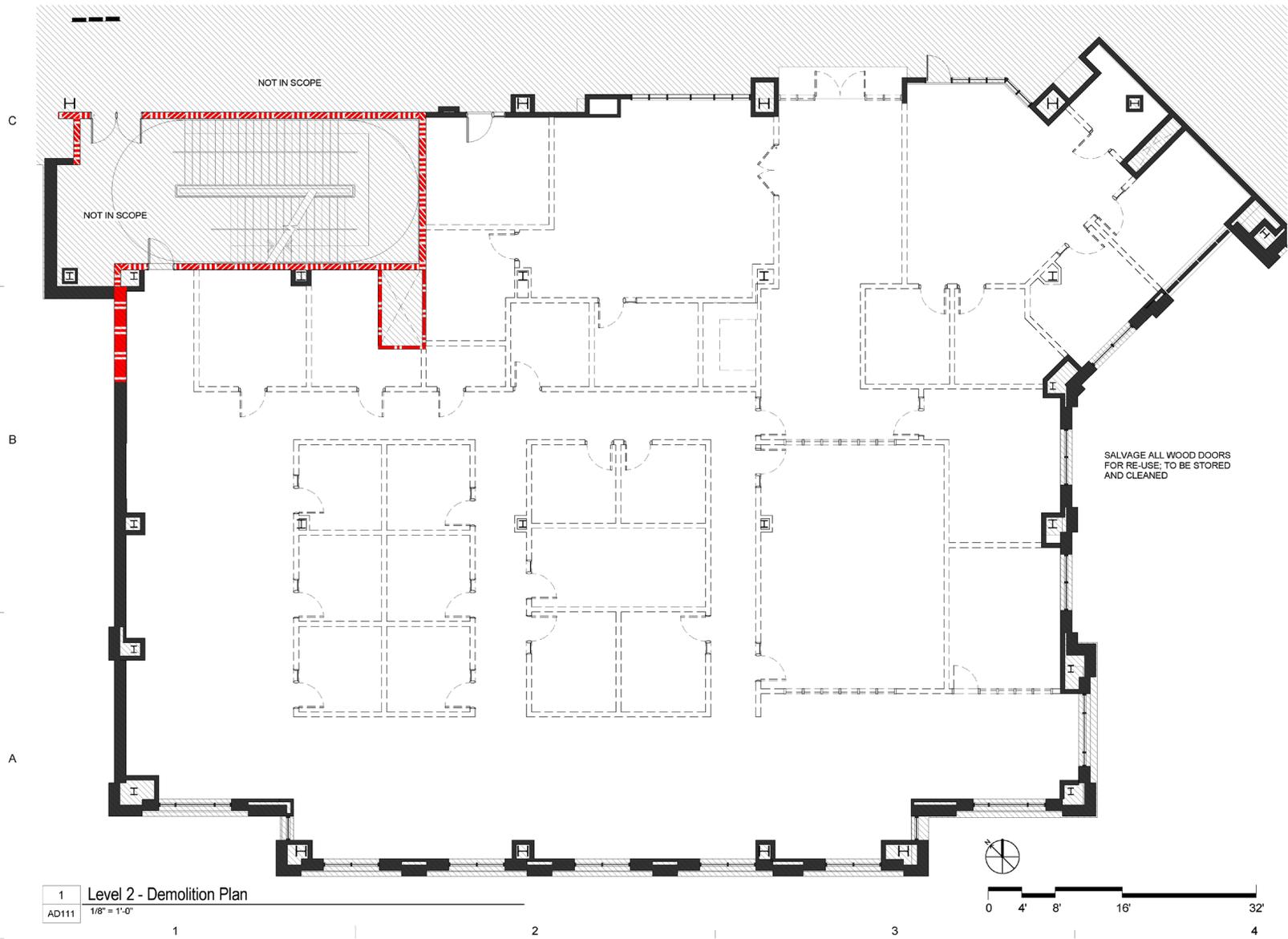
- Will be made available to the public in writing no later than (7) days prior to the bid date.

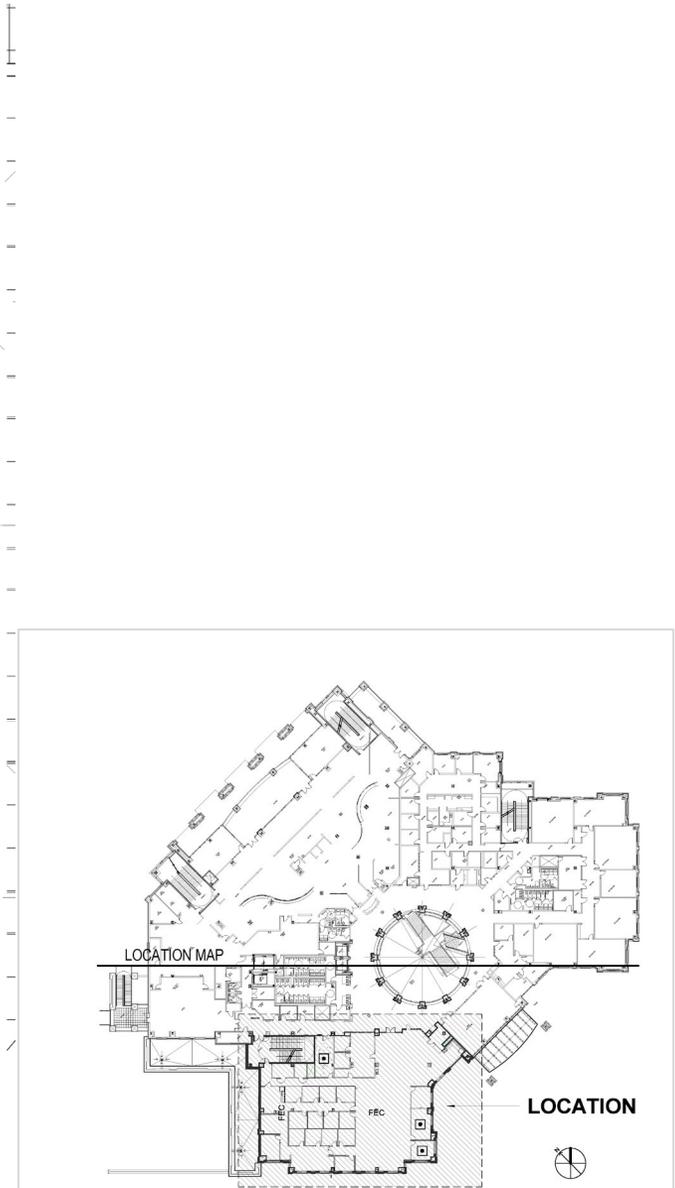
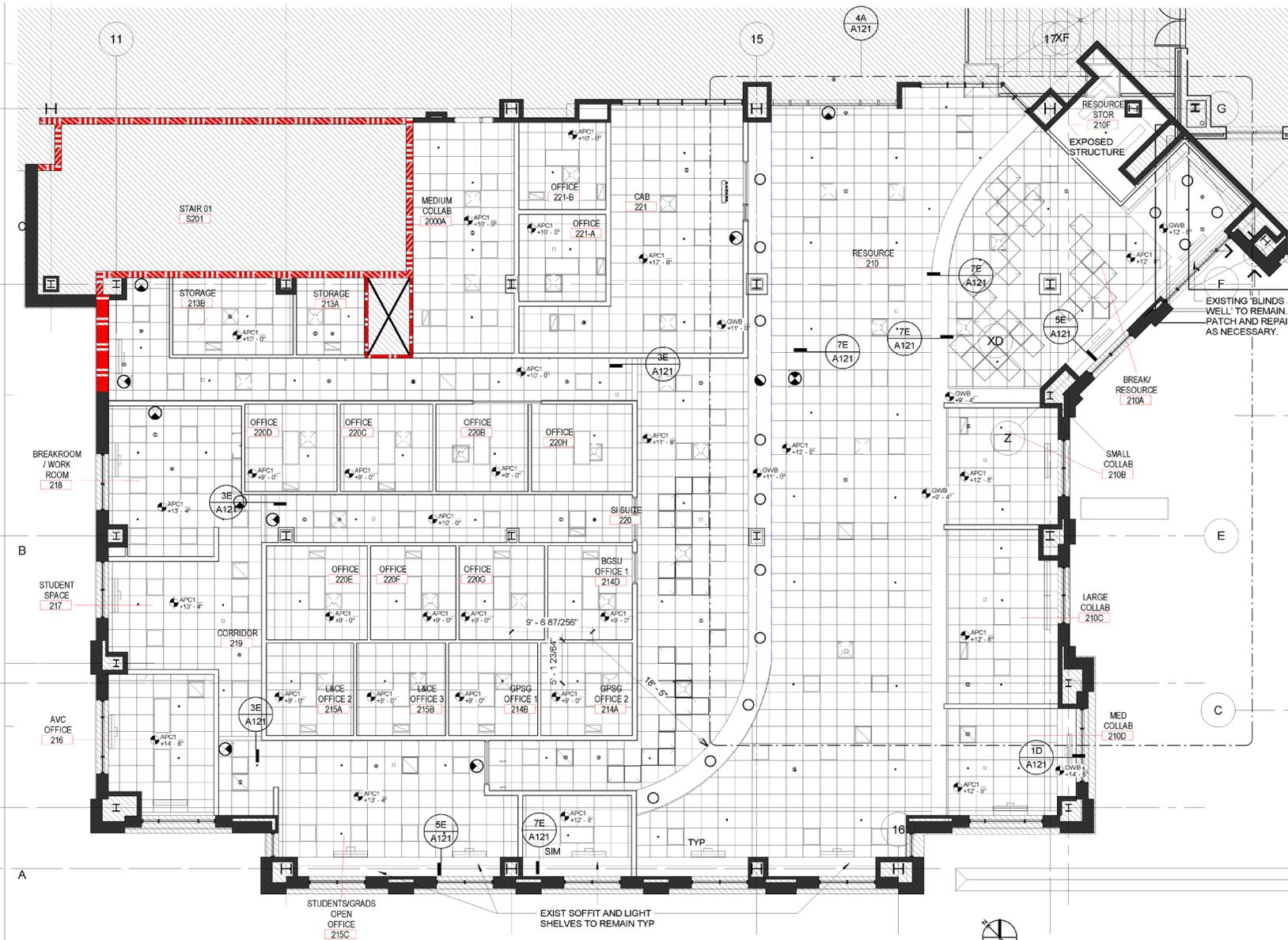


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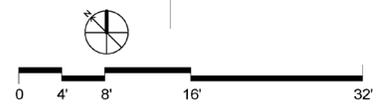
PROJECT-SPECIFIC
QUESTIONS







1A Level 2 - REFLECTED CEILING PLAN
 A121 1/8" = 1'-0"



Q & A



THANK YOU!

(Optional Site Tours are available after the pre-bid meeting).

